



NORTHCHURCH PARISH COUNCIL
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Extraordinary Meeting Minutes of Northchurch Parish Council Monday 29th July 2024 at 7.15 pm at Social Centre Bell Lane HP4 3RD

EX/01/24

APOLOGIES FOR ABSENCE

To receive and accept apologies for absence

Resolved, proposed by Cllr Capozzi, seconded by Cllr Pringle, to accept apologies of absence from the Clerk and Cllr Dix. Unanimously accepted.

EX/02/24

DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda.

There were no declarations of interest to record.

EX/03/24

Public Participation

There was one member of the public in attendance but they did not want to speak

EX/04/24

Chairmans Report

Nothing to report.

EX/05/24

Financial Matters

a. Cllr Capozzi proposes to accept changes on the AGAR 2023/24 form submitted to PKF Littlejohn where the Precept was recorded incorrectly, section 3 of the AGAR will be marked as an "except for"
Resolved, proposed by Cllr Capozzi, seconded by Cllr Pringle to accept the AGAR section 3 which will be marked as an "except for". Unanimously agreed.

b. Cllr Capozzi will provide a summary of the Playground tender scoring process and propose the winning supplier to be awarded the contract

The tender specification for Phase 2 of the upgrade of the playground was summarised and Cllr Capozzi presented the meeting with the illustrations of the proposals. It was agreed that the Proludic proposal met all the specifications and would provide an exciting upgrade to the playground. It was approved to accept the tender submission from Proludic and it was also agreed to approve the additional scope of work which includes the scooter track and the permeable surface to replace the existing carpet flooring. An additional sum for contingencies was also approved to ensure

councillors can make decisions if needed whilst works are on-going and report back to the Council.

Resolved, proposed by Cllr Capozzi, seconded by Cllr Pocock.

Unanimously agreed.

- c. Cllr Capozzi proposes to adopt the Volunteer's Policy.
Resolved, proposed by Cllr Capozzi, seconded by Cllr Pocock to adopt the Volunteers Policy. Unanimously agreed.
- d. Cllr Capozzi proposes to take necessary action to take following the recreation ground inspection.
Resolved, proposed by Cllr Capozzi, seconded by Cllr Pocock to accept the actions as described in the recreation ground inspection report.
Unanimously agreed.

EX/06/24 **Exclusion of Press and Public: To Resolve** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest because of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

EX/07/23 **DATE OF NEXT MEETING**
The next meeting will be held on Monday 9th September 2024 Meeting at 7.00 pm Social Centre Bell Lane Northchurch HP4 3 RD